

NEWS RELEASE

MANSFIELD POLICE DEPARTMENT

30 NORTH DIAMOND STREET/MANSFIELD, OHIO 44902 PHONE (419) 755-9724

DINO SGAMBELLONE, CHIEF OF POLICE

DATE: December 20, 2010

SUBJECT: Records Section Public Access Change

NO: 32

As a result of recent lay offs, and three Records Clerks remaining in the Mansfield Police Department Records Section, we are forced to limit the hours the Section will be opened to the public.

Effective December 27, 2010, the Records Section will be open from 7:30 a.m. to 12:00 noon, Monday through Friday.

If it is inconvenient to come to the Records Section, requests for documents can be made via mail and should include the cost of material along with a self-addressed stamped envelope. If the person requesting the documents is not sure what they need or what the cost is they can call the Records Section at 419-755-9768, 419-755-9769 or 419-755-9770 for guidance.

Our current Fee Schedule is as follows:

General Offense Report, Statement, Supplement, Citations, Summons, etc. = **\$.05 per page**

Traffic Accident (which includes all attached paperwork) = **\$4.00 per Accident**

Photos (on CD) = **1.00 per Disc**

*Chauffeur's / Entertainer's License = **\$10.00 per License**

*with completed packet, web check, (2) photos (must be done in person)

A complete copy of an Accident Report can be accessed on the P2C (Police to Citizen) website at no charge. However, it will not provide a complete copy of the Incident Report, Statements, Supplements, Narratives, Photos, Citations or Licensing, along with other information that is provided in person.

You can access the P2C site at MansfieldPoliceDepartment.com

We will continue to evaluate our ability to offer these services, and will endeavor to provide the best customer services possible with the resources we have.

RELEASED BY:

DINO SGAMBELLONE
CHIEF OF POLICE